

DDA SUBJECT FILE COPY

DDA 88-0299
05 February 1988

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 05 February 1988

1. Office of Security (OS), National Security Agency (NSA), and Secret Service Officers are conducting a joint evaluation of White House, National Security Council and Office of Management and Budget computer systems. The White House Chief of Staff requested reaccreditation of these systems that process CIA and NSA information.

2. Office of Information Technology technicians have installed the VISTA screen magnification system in the Physically Challenged Employees' Resource Information Center. Vision impaired employees will be able to experiment with this system, which enlarges the text displayed on a computer screen by 3 to 16 times normal size.

3. On 27 January the Office of Personnel (OP) initiated an automated Insurance Claims, Accounting Reporting, and Enrollments (ICARE) system for processing health insurance claims. Last year OP manually processed a staggering 121,000 health insurance claims, 26 percent more than 1986 and 78 percent more than 1985.

4. OP saved a record \$10.3 million in 1987, compared to \$7.3 million in 1986, on domestic airline ticket costs through use of Government discount fares.

ALL PORTIONS SECRET

25X1
23A1

SECRET

5. In honor of Black History Month, the Office of Logistics has put on display through 26 February in the Headquarters Exhibit Hall Blacks in the Military, researched by the Historical Intelligence Collection, Directorate of Intelligence.

6. During 1 - 5 February the Office of Training and Education conducted a one-week total immersion program in

R. M. Huffstutler

25X1 ORIG: DDA/MS pf:05 February 88 (weeklib)

Distribution:

25X1

- 0 - DCI
- 1 - DDCI
- 1 - EXDIR
- 1 - OCA
- 1 - EA. DA OD
- 1 - SSA/DDA
- 1 - DDA/CMS
- 1 - DDA/MS
- 1 - DDA/EEO
- 1 - ISD
- 1 - RPD
- 1 - DDA Subj
- 1 - RMH Hold
- 1 - EA Subj